

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD TUESDAY 28<sup>th</sup> AUGUST 2018 At 7pm IN THE MORTIMER ROOM OF THE FEOFFES TOWN HALL, COLYTON**

**Present :- Committee Members** Cllrs C Collier, B Collier, P Gibbins, C Pady, A Parr, S Real, E Jones, R Turner and Cllrs B Norris, J Hay, R Watts, 2 members of the public and E Berry (Clerk)

**F18/08/47 The Minutes of the Finance Committee Meeting held on 23<sup>rd</sup> July 2018 (Appendix G ) were approved with one amendment (see below) & signed as being a true record of that meeting.**

**F18/08/48 Matters arising from the minutes – amendment.**  
F18/07/39 cheque 4113 Bradford Building Supplies should be £30.46 not £30.45. Total correct - £36.55

**F18/08/49 Democratic Period** – opportunity for public questions & comments.  
Mr Lee, the builder constructing the dwelling off of the Butts explained to the Councillors that having applied three months ago to have the gas put into the house and get the road closed. They had taken it on themselves to start the work this morning despite there being no agreement in place with the Parish Council as yet. It was arranged in the school holiday to avoid any disruption to the school. It was still their intention to purchase the land.

**F18/08/50 Balanced Accounts for the period 1st – 30<sup>th</sup> July 2018 - noted**

**F18/08/51 Accounts to be presented for payment – approval proposed by Cllr Pady, seconded by Cllr Jones and agreed by all.**

4122	Miss E Berry	Salary Post Mileage	£778.31 £6.96 £6.33		<b>£791.60</b>
4123	Mr J Rollings	Salary Fuel Mileage	£830.37 £29.70		<b>£859.97</b>
4124	HMRC	PAYE NI Employee NI Employer	£418 £88.62 £101.91		<b>£608.53</b>
DD	Nest Pension	Employee contribution Employer contribution	£27.28 £22.72		<b>£ 50</b>
4125	Colyton & Colyford Community Land Trust	Remainder of the promised £200 see ref F18/05/19			<b>£85</b>
4126	PKF Littlejohn LLP	2017 Audit charges	£400	£80	<b>£480</b>

- i) Receipt of successful audit, now advertised on noticeboards & CPC website
- ii) Request from the agent of the builders building in the old orchard in the Butts that they be given permission to put in the services & pave the area prior to the purchase of the land – this work to put in the gas had commenced this morning for the reasons Mr Lee explained earlier. There was some discussion over this ‘jumping of the gun’ and Councillors were not happy at the way this had been done, the land is still the Parish Councils and no permission had been given. Cllr Jones proposed the CPC goes back to the solicitor to express its displeasure and to ask advice, seconded by Cllr Parr and agreed by all.
- iii) CPC will be invoiced for both VAS installations as DCC does not accept payment from other groups or private individuals for these. Invoices are being generated by DCC Finance department and contributors have been given detail of CPC bank account – noted. Cllr Watts queried the DCC’s stance on not accepting payment from individuals & groups.
- iv) Fee to submit ecologist report to EDDC Planning – extension to cemetery .There was some discussion over the way EDDC Planning had dealt with this application and the requirements they had insisted on. Cllr Gibbons proposed that a strongly worded letter be sent to planning expressing the CPC’s annoyance and displeasure, seconded by Cllr Pady and agreed by all.  
Cllr Norris proposed the payment of £90 be approved, seconded by Cllr Pady.

**F18/08/52 Cemetery Paths**

Cllr Pady had taken a look at the state of the paths and recommended that Councillors look for themselves before a decision on which paths to repair is made. It was agreed to postpone this discussion until the next meeting.

**F18/08/53 Anything brought to the Chairs attention after the agenda published.**

Reece Strawbridge Account – on agenda for next meeting.

**F18/08/54 Dates of next meetings**

CPC Meeting - Monday 10<sup>th</sup> September – Clerk on leave.

Finance & Planning – Monday 24<sup>th</sup> September

The meeting closed at 7.20pm.