

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD ;MONDAY 24<sup>th</sup> SEPTEMBER 2018 At 7pm IN THE MORTIMER ROOM OF THE FEOFFES TOWN HALL, COLYTON**

**Present** - Cllrs C Collier, B Collier, P Gibbins, C Pady, A Parr, S Real, E Jones, R Turner, and Cllr B Norris, A Jarman, K Clifford, J Hay, Dist Cllr G Godbeer, 1 member of the public and E Berry (Clerk) .

*Request that those who are recording declare so and conform to standing orders.*

**F18/09/55 Apologies for absence – none**

**F18/09/56 The Minutes of the Finance Committee Meeting held on 28<sup>th</sup> August 2018 (Appendix I were approved and signed as being a true record of that meeting.**

**F18/09/57 There were no Matters arising from the minutes**

**F18/09/58 Democratic Period – opportunity for public questions & comments - none**

**F18/09/59 Balanced Accounts for the period 1st – 31<sup>st</sup> August 2018 - noted**

**F18/09/60 Cllr Real proposed that the Accounts be paid, seconded by Cllr Norris and agreed by all.**

4130	Miss E Berry	Salary Mileage	£778.31 £4.50		<b>£782.81</b>
4131	Mr J Rollings	Salary Fuel Mileage	£830.27 13.00 £17.10		<b>£860.37</b>
4132	HMRC	PAYE NI Employee NI Employer	£418 £88.62 £101.91		<b>£608.53</b>
DD	Nest Pension	Employee contribution Employer contribution	£27.28 £22.72		<b>£ 50</b>
4133	Viridor	Waste management	119.93	23.99	<b>£143.92</b>
4134	AED Locator (E.U) Ltd	Heartsafe Monitoring Services	49.00	9.80	<b>£58.80</b>
4135	CSI	Wheelie Bin	39.95	7.99	<b>£47.94</b>
4136	Kingfisher Direct	Litter bin carriage	59.99 10.50	14.10	<b>£84.59</b>
*DD	Opus Energy	Electricity	11.29	0.56	<b>£11.85</b>

- a) Request from Promote Colyton Group for £100 donation to the WW1 Commemorative Event. Cllr Real proposed a sum of £100 for this event, seconded by Cllr Jones and agreed by all.
- b) Allotment rent notices and ‘problem’ plots. Rent notices will go out this month, the Allotment Association had highlighted plots that are not being cultivated and suggested the tenancy on this are not renewed. This is contrary to the tenancy agreement and it was agreed that three months’ notice be given to these plot holders, and the plots inspected after three months. A strongly worded letter will be sent with the rent notices to plot holders who were identified as being persistent offenders.
- c) Request for funding from Axe Valley Ring & Ride - £250 allocated in the budget and will be sent.
- d) John requests leave on 3<sup>rd</sup>/4<sup>th</sup> October - noted

**F18/09/61 Cemetery Paths – Cllr Pady will approach three contractors with the specifications of the project and ask that they tender for the job with a deadline of the middle of October.**

**F18/09/62 Anything brought to the Chairs attention after the agenda published.**

- a) The contractors have started erecting the PMPF fencing. The wooden fencing had been removed and uprights left in situ. This is causing a problem to the contractors and John offered to remove them but his help was declined. There may be an additional cost if the concrete has to be dug out where the new fence uprights coincides with the existing - £300 had been stated.
- b) The dog bin beside the Bridge Gardens will be moved to the area near the old recycling bins site.

**F18/09/63    Dates of next meetings**

CPC Meeting - Monday 8<sup>th</sup> October Colyford Memorial Hall

Finance & Planning – Monday 22<sup>nd</sup> October

There being no other business the meeting closed at 7.15pm.