

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE**  
**HELD ON MONDAY 22<sup>nd</sup> APRIL 2024 at 7pm IN THE COLYTON TOWN HALL.**

**Present:** Cllrs S Real, K Clifford, J Gardiner, A Stenning, G Chesterton, M Mann, A Parr and J Hay. Also S Haines (clerk)

**Members of public:** 0

**F24/04/01 Apologies for absence.** Cllr Turner.

**F24/04/02 Minutes for the finance committee meeting held Monday 25<sup>th</sup> March (appendix AD) already approved.** Noted.

**F24/04/03 Matters arising from the minutes.** None.

**F24/04/04 Declaration of Interests.** None.

**F24/04/05 Democratic Period.** No members of public present to speak.

**F24/04/06 Balanced Accounts for the period 1<sup>st</sup> – 31<sup>st</sup> March 2024 already approved.** Noted.

**F24/04/07 Accounts to be presented for payment**

**BACS Mrs S Haines salary 1208.16 minus pension 30.00, Total 1178.16 pounds.**

**BACS Mr A Parsons salary including 4 hours overtime 1297.04 mileage 0.45 X 88 miles 39.60. Total 1336.64 pounds.**

**BACS HMRC PAYE 408.20 NI Employee 71.08 NI Employer 202.65. Total 681.93 pounds.**

**BACS Nest pension contributions employee 30.00 employer 18.60. Total 48.60 pounds.**

**BACS Halcyon grounds maintenance at picnic site and Road Green from April 2023 – March 2024 2171.58 VAT 434.32. Total 2605.90 pounds.**

**BACS AM Web design Parish Council website from 1st Jan – 31st March. 171 hours. Total 42.75 pounds.**

**BACS Zurich Parish Council insurance 1547.10 premium tax 185.65. Total 1732.75 pounds.**

The above accounts were approved for payment. Proposed by Cllr Mann, seconded by Cllr Real and agreed by all.

- a) Four Councillor Volunteers required to complete quarterly audits. Cllrs Real, Stenning, Gardiner and Chesterton volunteered.
- b) Option for a bus shelter for Coly Vale at a cost of 2514 pounds ex VAT. Match funding available from DCC and Cllr Hartnell can help with his locality budget. The clerk explained that since the original shelter was erected, standards and policies have been updated and it is not permissible for a shelter to be as close to the highway as this one is. Therefore DCC have suggested at looking at other locations such as the bottom of Gribble Mead. Cllr Mann stated that the location is important as this bus stop shelters people from the puddle which is often by the stop. Cllr Parr suggested that we look into costings to repair the existing shelter rather than replacing it. This was agreed, Cllr Mann to inspect the shelter and report back.
- c) Amount to be transferred to the playing fields account for surface repairs. Cllrs Real and Hay abstained from discussion as they are both on the Playing Fields committee. Cllr Mann proposed it be budgeted that 1000.00 pounds is moved into the account each year, seconded by Cllr Parr and agreed.

**F24/04/08 Anything brought to the Chairs attention after the agenda published to be noted.**

The clerk informed that Council that a bill will be incoming from Halcyon as they have been assisting the handyman with the grass in the church yard, this will be a one-off expense as the grass was so long and wet it would have been very difficult for the handyman to get on top of it.

**F24/04/09 Dates of next meeting**

Full CPC Meeting – Monday 13<sup>th</sup> May

Committees – TUESDAY 28<sup>th</sup> May.

**Meeting closed: 19:37.**