

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD MONDAY 21<sup>ST</sup> MAY 2018 At 7pm  
IN THE MORTIMER ROOM OF THE FEOFFEES TOWN HALL, COLYTON**

**Present:** Committee members Cllrs C Collier, B Collier, P Gibbins, C Pady, A Parr, S Real, E Jones, R Turner with Cllrs R Watts, K Clifford J Hay, 1 member of the public and E Berry (Clerk).

**F18/05/12 Election of Chair & Vice Chair** – Cllr Pady proposed Cllr C Collier, seconded by Cllr Gibbins. There were no other nominations and Cllr C Collier was duly elected as Chair. Cllr C Collier propose Cllr R Turner as Vice Chair, seconded by Cllr Parr. There were no other nominations and Cllr Turner was duly elected as Vice Chair.

**F18/05/13 Apologies for absence:** Cllr S Real (hospitalised)

**F18/05/14** With an amendment to F10/04/09 changing Cllr Parr as proposer to Cllr Turner the Minutes of the Finance Committee Meeting held on 23rd April 2018 were accepted and signed as a true record of that meeting.

**F18/05/15** There were no matters arising from the minutes

**F18/05/16 Democratic Period** – opportunity for public questions & comments – no comments.

**F18/05/17 Balanced Accounts for the period 1st – 30<sup>th</sup> April 2018 - noted**

**F18/05/18 Cllr B Collier proposed the accounts to be presented for payment, seconded by Cllr Turner.**

|      |                    |   |                                      |      |                |
|------|--------------------|---|--------------------------------------|------|----------------|
| 4086 | Miss E Berry       | Salary<br>Post<br>Mileage   | £777.91<br>£13.91<br>£2.70           |      | <b>£794.52</b> |
| 4087 | Mr J Rollings      | Salary<br>Fuel<br>Mileage<br>Gloves   | £834.07<br>£12.36<br>£36.90<br>£7.40 |      | <b>£890.73</b> |
| 4088 | HMRC               | PAYE<br>NI Employee<br>NI Employer  | £414.60<br>£88.62<br>£101.91         |      | <b>£605.13</b> |
| DD   | Nest Pension       | Employee contribution<br>Employer contribution  | £27.28<br>£22.72                     |      | <b>£ 50</b>    |
| 4089 | Giles Dixon        | Replace toilet door, frame,<br>hinges, handle & lock & paint<br>as per quote at PMPF. |                                      |      | <b>£520</b>    |
| 4090 | Hammett Associates | Internal Audit for Annual Audit   | £500                                 | £100 | <b>£600</b>    |

a) Annual Leave requests:

John – June 7<sup>th</sup> & 8<sup>th</sup> (2 days)

July 6<sup>th</sup> (1 day)

August Friday 10<sup>th</sup> to Thursday 23<sup>rd</sup> (10 days)

Liz – June 25<sup>th</sup>/26<sup>th</sup> & 28<sup>th</sup>/29<sup>th</sup> (4 days)

a) Names of four councillors to do Internal Audit 2018/19. Cllrs Watts, Jones, Pady & Hay volunteered.

**F18/05/19 CLT Start up costs**

Cllr Parr declared an interest as he is a neighbour on the site the CLT will be discussing.

Request for £200 for start up cost of CLT group. Cllr C Collier read out the email, previously circulated to councillors. Cllr Pady who had attended all the initial meetings commented that it was a worthwhile project and he'd liked to think the CPC could support it. He proposed the £200 be offered, seconded by Cllr Jones and agreed by all.

**F18/05/20 Anything brought to the Chairs attention after the agenda published – to be noted**

a) Zurich Insurance – a claim of £900 (£1150-£250 excess) is unlikely to have any impact on future premiums.

b) S106 funding – figures from EDDC (TBC)

Play capital (Colyton) - £3281.00

Sports Capital - £10395.66

Open space generic - £9395.04

**F18/05/21      Dates of next meetings**

CPC Meeting - Monday 11<sup>h</sup> June 2018

Finance & Planning – Monday 25<sup>th</sup> June 2018

The meeting closed at 7.12pm.