

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE HELD MONDAY 15<sup>th</sup> APRIL 2019 At 7pm IN THE MORTIMER ROOM OF THE FEOFFES TOWN HALL, COLYTON**

**Present** – Cllrs A Parr, C Pady, S Real, R Turner, E Jones, K Clifford, B Norris, J Hay, 5 members of the public and E Berry (Clerk)

*In the absence of Cllr Collier, Cllr Turner chaired the meeting and welcomed everyone to it.*

**F19/04/01 Apologies for absence: Cllrs B & C Collier**

**F19/04/02 The Minutes of the Finance Committee Meeting held on 25<sup>th</sup> March 2019 (Appendix X) were approved and signed as being a true record of that meeting.**

**F19/04/03 There were no Matters arising from the minutes**

**F19/04/04 There were no Declarations of interest**

**F19/04/05 Democratic Period** – opportunity for public questions & comments. (Total time 15 minutes, each individual 3 minutes).

**F19/04/06. Balanced Accounts for the period 1st March – 31<sup>st</sup> March 2019 and for the Financial Year just ended including Audit documents.**

Section 1 – Annual Governance & Section 2 Accounting Statement.

The Clerk went through the statement and explained the variances in section 3 & Section 6 which compared last year to this. Last year the CPC was awarded Section 106 money to fund the new play park and donations for the DAA Night flying site from both members of the public and the DAA. Section 6 showed reduced expenditure as there were no large projects the Council had undertaken.

Cllr Pady proposed the accounts be accepted and signed, seconded by Cllr Real and agreed by all

**F19/04/07 Accounts to be presented for payment:** Cllr Real proposed the accounts be paid, seconded by Cllr Turner.

4226	Miss E Berry	Salary Mileage 20x0.45 Postage	898.54 9.00 7.32		<b>914.86</b>
4227	Mr J Rollings	Salary Fuel Mileage 59x0.45	833.49 12.15 26.45		<b>872.09</b>
4228	HMRC	Tax NI Employee NI Employer	465.60 109.91 126.40		<b>701.91</b>
DD	NEST PENSION	Pension Contributions	Employees 46.39	Employer 34.79	<b>81.18</b>
4229	Infotone Imaging Supplies	Toner Drum P&P Total	16.95 29.95 0 46.90	9.38	<b>56.28</b>

4230	Mr C Pady	Purchase of 2 x Plum trees plus ties & Stakes. (min ref 19/03/122)	£37 £10.17		<b>£47.17</b>
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- i) P60's printed and distributed
- ii) New salaries and pension payment calculated and re-enrolment of two employees confirmed. John will make additional voluntary contributions (AVC) from next month – noted.
- iii) Salary for Miss E Berry includes 16 additional hours (at 2018 rate) – min ref 18/10/71
- iv) Order acknowledgment for future Play inspections received from the Play Inspection company.
- v) Liz request Tuesday 23<sup>rd</sup> April as leave - approved

**F19/04/08 Quotes for Cemetery reseeding.**

Four contractors were approached and 2 offered tenders. These were opened and read out:

Tender 1 - £245 plus VAT £49 Total £294

Tender 2 - £1520 plus VAT £304 Total £1824

Cllr Pady proposed Tender 1 is accepted, seconded by Cllr Parr and agreed by all.

**F19/04/09 Cemetery Trailer repairs and agreement for soil 'dumping'**

Cllr Pady explained the situation, the trailer needs a repair to the base of it and previously the emptying of it had been done by Cllr Collier who is now not in a position to do it. The emptying of it (about 4-6) times a year needs to be put on a more business like footing with a contract rather than relying on the goodwill of people.

Cllr Real proposed that quotes are sourced for the repair of the trailer and volunteer help is sought to empty the trailer for this financial year and a contractor is budgeted for next year. Seconded by Cllr Parr and agreed by all.

**F19/04/10 Land off the Butts - costs so far and response.**

Cllr Real proposed that these matters be dealt with In Committee under the provision of the Public Bodies Act 1960,( amended by the LGA 1972) the public and press to be excluded for reason of the confidential nature of the business being transacted namely financial and commercial sensitivity with regards to the access. Seconded by Cllr Parr and agreed by all.

**F19/04/11 Quotes for work needing to be done on Colyton Hill and details of funds available.**

Cllr Pady explained the situation, there is £1198 remaining from the initial grant. The work needed to complete this scheme will use all of that and more – a total of at least £1700. There is money available to complete this scheme and he is looking into how we can apply for at least £800 and perhaps more as there needs to be future maintenance.

**F19/04/12 S106 funding – Community consultation – updated**

EDDC had sent a proforma press release calling for residents to contact the clerk with ideas of how to spend the money, these ideas will be collated and prioritise and the community canvassed. Cllr Pady proposed the proforma be advertised and returned the EDDC to get the ball rolling in what can be a drawn out process, seconded by Cllr Jones and agreed by all.

**F19/04/13 Petanque Court – update – nothing to report until the next meeting.**

**F19/04/14 Items received after the agenda published – to be noted**

**Cleeve Field Tenders** – an Extraordinary Council meeting will be held next Tuesday to discuss the four tenders received.

**F19/04/15 Dates of next meetings**

**CPC Annual meeting Monday May 13<sup>th</sup>**

**Finance, Planning & Amenities – TBC**

**The meeting closed at 7.35**